

# Hand Picked Employment Initiative PRIVATE & CONFIDENTIAL



hand picked Opportunity No:

Job Centre Reference No (if referred from JCP)

## PERSONAL DETAILS

First name/s

Surname

Address

Age

DOB

Town

Tel No

County

Mobile No

Postcode

Email

Do you have any current criminal convictions?

Do you have a full UK driving licence?

If yes, please provide details below:

If yes, do you have your own transport?

Where did you find out about Hand Picked?

School Careers Advisor

College Advisor

University Advisor

If other please give details:

Word of Mouth

Job Centre Plus

Other

## EDUCATION & QUALIFICATIONS

University/College attended

Dates attended

Course/s studied

School(s) attended

Dates attended

Qualifications achieved:

Have you ever been suspended or expelled from school or college?

If yes, please provide details

If you have undertaken any other training out with the above please detail below

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**Details of unemployment**

Last date worked or in f/t education?

Length of unemployment

Are you claiming Job Seeker's Allowance?

What benefits do you claim?

What do you feel is your biggest barrier to gaining employment at this time?

**Employment History**

Dates of most recent employment (from & to)

From:

To:

Company Name

Job title

How many hours per week did you work?

Hourly rate

Reason for leaving

Please give details of any other work experience you have had:

Date from & to	Company name	Job title	Reason for leaving

**What skills & personal qualities can you bring to employment?**

**Declaration**

I confirm that to the best of my knowledge the information I have given is correct. I understand that all information that is provided on this form will remain confidential and shall be retained under the Data Protection Act.

PLEASE  
TICK

Date: