

Quotation Confirmation Letter

Supplier address

01.02.2021

Dear Supplier

QUOTATION FOR Kickstart Wrap-Around Support

QUOTE Ref: KS001

You have been invited by **Lambeth Council** to quote for the provision of Kickstart Wrap-Around Support detailed in the attached brief documentation. Your quotation must be confirmed in writing by **09:00, Monday 1st March**. It is your responsibility to ensure that your quotation response is received no later than the appointed time. **Lambeth Council** may undertake not to consider quotations received after that time.

Please provide answers to the following questions in your Submission Form:

- 1) How would your organisation meet all the requirements set out in the Kickstart Wrap-Around Support Specification requirements? **(40% - 1000 words maximum)**
 - a. Skills Development
 - b. Coaching
 - c. Monitoring of placement progress
 - d. Careers Information, Advice and Guidance
 - e. Progression Support
 - f. Employer Support/Resources
 - g. Peer Networks
 - h. Addressing Barriers to Participation and Progression
- 2) How would your service be delivered and how will it be responsive to delivery challenges arising from Covid-19? *We request an outline of how you will provide both digital and face-to-face delivery (when this is possible to do).* **(10% - 250 words maximum)**
- 3) What is your experience of providing education, training and coaching that supports access to employment opportunities for 16-24 year olds? *Here, we are interested to hear about support provided alongside employment.* **(20% - 500 words maximum)**
- 4) What is your experience of working with employers to provide high-quality employment opportunities for young people? **(20% - 500 words maximum)**
- 5) A quotation for services provided **(10% - 250 words maximum)** including:
 - a. Cost of delivery to initial 90 participants, valued between £36,000 - £45,000
 - b. Unit cost for spot purchasing of placements above the initial 90 placements, either provided as an individual unit cost or as an additional 5-10 placement cost.

Timetable for responses

All responses must be received by 09:00 Monday 1st March and sent to svandervlietfirth1@lambeth.gov.uk. These will then be assessed by a panel comprising of officers from Lambeth, Lewisham and Southwark Councils.

Questions relating to the specification or application process

We welcome partnership and consortium bids for this contract. Any consortium bid would need to have a lead provider and Lambeth Council would only enter a contract with one provider for this service.

If you have any further questions on this specification or the accompanying Submission Form or Quotation Confirmation Letter, please send questions to svandervlietfirth1@lambeth.gov.uk by 17:00 on Tuesday 16th February 2021. We will publish an FAQ of all questions and responses within one week of this deadline.

Lambeth Council are not bound to accept the lowest priced or any quote and shall not be bound to accept the supplier as sole supplier. Prices quoted shall remain firm for the duration of the contract. Value Added Tax (VAT) should be shown separately and the VAT registration number given.

By providing us with a quotation you agree to be bound by **Lambeth Council** Terms and Conditions (provided with this letter) which will apply to any contract awarded to you after you have provided us with our quotation.

Enquiries and returns regarding this Quotation should be addressed to Spike van der Vliet-Firth, Principal Strategy Officer. Email: svandervlietfirth1@lambeth.gov.uk

Yours faithfully

Spike van der Vliet-Firth
Principal Strategy Officer
Better Placed Partnership