|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Section 1****Summary Information**

|  |  |
| --- | --- |
| Reference number | LMYH001 |

|  |  |
| --- | --- |
| Notice Title | Lambeth Made Youth Hub |

|  |  |  |  |
| --- | --- | --- | --- |
| Closing date for quote | 05 | 02 | 2021 |

|  |
| --- |
| All quotes are to be* Returned by **12pm** on the closing date for quote to the named contact below
* Submitted by closing date for quote
* Be in writing and in the English language
* All prices/rates are to be in £GBP and exclusive of VAT (where applicable)
 |

|  |  |  |
| --- | --- | --- |
| Contract start date  |  | Contract end date |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 01 | 03 | 2021 |  |  |  | 28 | 02 | 2022 |

|  |  |
| --- | --- |
| Is this suitable for SME (Small and Medium Enterprises)? | [x]  |
| Is this suitable for VCSE (Voluntary Community & Social Enterprises)? | [x]  |

Please select a contract type from the drop-down lists below

|  |  |
| --- | --- |
| Contract Type | Services contract |

**Section 2****Location and industry**Select the postcode and/or region within which the works, services or products detailed in this notice will be delivered.

|  |  |
| --- | --- |
| Region  | Lambeth |

**Section 3****Description**

|  |
| --- |
| Please see attached Service Specification for full details of the requirement.  |

**Section 4****Contact details**

|  |  |
| --- | --- |
| Name | Jacqueline Faulkner |

|  |  |
| --- | --- |
| Email | jfaulkner@lambeth.gov.uk |

|  |  |
| --- | --- |
| Address | Lambeth Civic Centre |

|  |  |
| --- | --- |
| City | London |

|  |  |
| --- | --- |
| Post Code | SW2 1EG |

|  |  |
| --- | --- |
| Phone number | 0207 926 3311 |

|  |  |
| --- | --- |
| Website | https://www.lambeth.gov.uk/ |

**Section 5****Additional Information**Attachments

|  |
| --- |
| Lambeth Made Youth Hub – Service Specification |

**Section 6****Submission Template – Lambeth Made Youth Hub**

|  |
| --- |
| Supplier Name):  |
|  |
| Quotation Submission Date: |  |
| Contact Name: |  | Phone: |  |
| Department (if needed): |  | Fax: |  |
| Address: |  | E Mail: |  |

Our firm does hereby offer to supply the following services as per the delivery schedule above, any prices shown are exclusive of VAT and inclusive of carriage and delivery and all discounts:

|  |
| --- |
| ***Please expand text box as required and detail how your organisation would meet all requirements of the service specification.*** ***Please include CVs for all staff proposed to work on the project with your submission.***  |

This quotation will remain valid until 30 days from the Quotation Submission Date above. **Section 7** **Declaration**

|  |
| --- |
| By submitting a tender, I acknowledge and agree to the below the statements:* I have read and understood Lambeth’s procurement guidance for suppliers, [“Selling to the Council”](https://www.lambeth.gov.uk/business-services-rates-and-licensing/selling-services/sell-goods-and-services-to-the-council-guide)
* I accept the Lambeth Terms and Conditions
* If I am selected to provide the above services and/or supplies this form and the information on it will form part of my contract with the London Borough of Lambeth
* If I am selected to provide the above services and/or supplies and am not already set up as a supplier on the Lambeth system I will comply with Lambeth’s Supplier Set-up procedures through [iSupplier](https://www.lambeth.gov.uk/business-services-rates-and-licensing/selling-services/sell-goods-and-services-to-the-council-guide) which includes the provision of a completed Supplier Self Certification form and Bank details on headed paper.
* Lambeth is under no obligation to accept the final results of the quotation competition or the lowest price for any particular item submitted by a supplier
* Non-delivery of services or products will result in non-payment by Lambeth Council
* False representation could result in de-selection from any competition or termination of contract
* It is a criminal offence to give or offer any gift or consideration whatsoever as an inducement or reward to any servant of a public body. I understand that any such action will empower Lambeth Council to cancel any contract or commission currently in force and may result in my exclusion from future work
* Lambeth has the right to use this information for the prevention and detection of fraud
 |

If you understand and agree to these statements, please check the box below. By checking the box you also certify that the information you have supplied is accurate to the best of your knowledge, has been prepared by your firm with the absence of collusion and that you accept the conditions and undertakings in this form. If you do not check the box you will not be able to work with the London Borough of Lambeth:Yes [ ]  |