

Room for Work

Employability skills course for the over-40s

Get the job
you want with
Room for Work



Designed for mature jobseekers and career changers, the Room for Work programme is delivered in 12 sessions over 6 weeks.

In this course you will:

- Learn current job search methods
- Write an effective CV for every application
- Practise competency-based interviews
- Activate your network
- Use LinkedIn and social media
- Develop your speaking skills

And much, much more...

Room for Work



“...*“I came away from the course feeling empowered, motivated, and inspired..”*”

Robert A

The Programme

At each 2.5 hour session you'll learn and practise a new skill, or improve one you have already.

Classes take place in a relaxed and friendly environment.

You'll be with people in the same situation as yourself, where you'll feel less isolated – and you'll receive peer support.

Speakers

Each class features a relevant and informative presentation by a recognised expert. You will gain insights and insider knowledge that will improve your ability to find and land a job that's right for you. We also include practise sessions to help you master skills and techniques that will improve your employability.

Course Leader

Robin McKay Bell, author of *Finding Work After 40*, is a dynamic presenter, an experienced workshop leader and an expert on age and employment issues.

In Partnership with Work Match

Follow-up job search support is provided by the Work Match team of Employment Support Officers and Job Brokers.

Workshop schedule

- 1 Effective Job Search
- 2 Improve Your Speaking Skills
- 3 Analyse Your Skill Set
- 4 Career Transitions
- 5 CV Workshop
- 6 Self-employment Options
- 7 Networking
- 8 Social Media for Employment
- 9 Your LinkedIn Profile
- 10 HR and Interviews
- 11 Difficult Interview Questions
- 12 Interview Workshop



Contact wandsworthworkmatch@wandsworth.gov.uk
or call **020 8871 5191** to register your interest.
For more info visit www.roomforwork.org/wandsworth